

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.

Bristol City Council

**Minutes of the Meeting of the
Public Safety and Protection Committee
Held on 9th June 2015 at 10.00am**

A Councillor Chris Davies
P Councillor Fi Hance
P Councillor Claire Hiscott
P Councillor Jeff Lovell
P Councillor Eileen Means
P Councillor David Morris
A Councillor Ani Stafford-Townsend
P Councillor Estella Tincknell

Officers In Attendance: Kate Burnham-Davies
(Regulatory Officer), Pauline Powell (Senior Solicitor)
and Abigail Holman (Senior Licensing Officer)

01 Membership

The membership listed on the Agenda was noted, with the exception of Councillor Fi Hance replacing Councillor Deborah Joffe.

02 Election of Chair

Resolved – that Councillor Estella Tincknell be elected Chair of the Public Safety and Protection Committee for 2015/16 Municipal Year.

03 Election of Vice-Chair

Resolved – that Councillor Chris Davies be elected Vice-Chair of the Public Safety and Protection Committee for 2015/16.

04 Terms of Reference

The Committee noted the Terms of Reference of the Committee that were approved by Annual Council on 26th May 2015.

05 Dates and Times of Meetings for 2014/15

The Committee approved the following times and dates for future meetings for 2015/16 Municipal Year:

(all meetings at 10am on Tuesdays)

Sub-Committee B – 14th July 2015
Sub-Committee A – 11th August 2015
Sub-Committee B – 8th September 2015
Sub-Committee A – 13th October 2015
Sub-Committee B – 17th November 2015
Sub-Committee A – 22nd December 2015
Sub-Committee B – 26th January 2016
Sub-Committee A – 23rd February 2016
Sub-Committee B – 22nd March 2016
Sub-Committee A – 19th April 2016

06 Membership of Sub-Committees

The Committee considered which Sub-Committees it wished to operate for 2015/16 and what size they should be, taking into account the need for political balance.

Resolved – that two Sub-Committees be created as follows:

Sub-Committee A – 3 (1: Labour, 1: Conservative, 1: Green) with the following Councillors selected from the main Committee to serve on this meeting – Councillor Eileen Means, Councillor Claire Hiscott and Councillor Fi Hance)

Sub-Committee B – 5 (2: Labour, 1: Conservative, 1: Green and 1: Liberal Democrat) – Councillors to be nominated

07 Sub-Committee Terms of Reference

The Sub-Committee noted the proposed Terms of Reference for Sub-Committee A and B as follows:

The Public Safety and Protection Sub Committees to be established with the following Terms of Reference:

- A. To encompass all of the functions falling within the Terms of Reference of the Public Safety and Protection Committee.
- B. That the Public Safety and Protection Sub Committees shall have the delegated power to do all things falling within their Terms of Reference provided that:
 - (i) the power to make policy shall be reserved to the Public Safety and Protection Committee (although for the avoidance of doubt the sub-committees shall be entitled to exercise the Council's discretion to depart from policy or other guidance in an appropriate case); and
 - (ii) the exercise of the delegated power here conferred shall be subject to the same general provisions as are imposed on the Public Safety and Protection Committee under the Council's constitution, Part 3 in particular.

Resolved – that the above Terms of Reference be approved.

08 Apologies for Absence and Substitutions

Apologies were received from Councillors Davies and Stafford-Townsend.

09 Declarations of Interest

There were no declarations of interest.

10 Public Forum

There were no Public Forum items for this meeting.

11 Minutes

The Minutes of the following meetings were approved as a correct

record and signed by the Chair:

- (1) Full Committee – 1st July 2014
- (2) Sub-Committee A – 1st July 2014
- (3) Sub-Committee B – 15th July 2014
- (4) Sub-Committee A – 29th July 2014
- (5) Sub-Committee B – 2nd September 2014
- (6) Sub-Committee A – 7th October 2014
- (7) Sub-Committee B – 4th November 2014
- (8) Full Committee – 10th February 2015
- (9) Sub-Committee B – 10th March 2015
- (10) Full Committee – 14th April 2015
- (11) Sub-Committee A – 14th April 2015
- (12) Sub-Committee B – 21st April 2015
- (13) Sub-Committee A – 28th April 2015

12 Date of Next Meeting

Resolved – that the next meeting is held at 10am on Tuesday 14th July 2015 and is a meeting of Sub-Committee B.

The meeting ended at 10.40am.

CHAIR